



Corporate Rate Programme – Application Form

Contact Details

Contact Name: _____

Job Title: _____

Contact Phone No. _____

Email Address: _____

Company / Organisation Details

Trading Name: _____

Physical Address: _____

Postal Address:
(if different) _____

Phone: _____

Fax: _____

Email: _____

Type of Business: _____

Subsidiaries/Branches:
(if applicable) _____

Name(s) of Travel _____

Co-ordinators:
(if applicable) _____

Estimated Number of Room Nights required per annum: _____

Which hotels would you like Corporate Rates to be available at? HAMILTON

ROTORUA

Method of Payment: Cheque on Check-out
 Credit Card on Check-out
 Charged to Account (please complete Credit section)

Do you require a Purchase Order Number? YES NO

Credit Application (Please fill out this section if you would like to charge to an Account)

Registered Name: _____

Type of Entity: Sole Trader Limited Liability Co Trust Other

Date Business Started: _____

If Limited Liability Company:

Registered Office _____

Date of Registration _____ GST No. _____

Registration No: _____

Directors / Shareholders / Principals / Partners Details:

Name	Home Address	Phone

Accounts Contact: _____

Business References:

Name: _____ Ph: _____

Name: _____ Ph: _____

I/We agree to the Terms & Conditions (see over page):

Name: _____

Signed: _____ Date: _____

Please return completed application to either of our hotels:

Ventura Inn & Suites Hamilton
P O Box 7070
HAMILTON

Ventura Inn & Suites Rotorua
P O Box 12 065
ROTORUA

Fax: 07 838 0120

Fax: 07 350 2212

Email: hamilton.gm@venturainns.co.nz

Email: rotorua.gm@venturainns.co.nz

Corporate Rate Programme Terms & Conditions

1. ROOM RATES

Room rates quoted are per night and include GST, complimentary continental breakfast and free local telephone calls (does not include calls to Internet Service Providers).

Ventura Inn & Suites Hotels reserves the right to review room rates and charges for additional services from time to time. Should the room rate change prior to arrival, Ventura Inn & Suites will honour the room rate quoted at the time the reservation was made.

All Corporate Rates are non-commissionable, and may not be combined with any other promotional offer.

2. RESERVATIONS

To receive our Corporate Rates, reservations can only be made by contacting the chosen hotel direct, or online at www.venturainns.co.nz.

3. CANCELLATIONS

Reservations may be cancelled up to 5pm on the day of arrival for no charge. Reservations cancelled after 5pm will be charged to the value of one night's accommodation per room booked. A cancellation reference will be given and must be retained as proof of cancellation.

4. GROUP BOOKINGS

If you wish to make reservations for 10 rooms or more, our group bookings policy will apply. Please contact your chosen Ventura Inn & Suites Hotel for further details.

5. ARRIVAL & DEPARTURE

Rooms are available from 2pm on the day of arrival. Your room may be available prior to this time, however we cannot guarantee access before 2pm.

Check-out is 11 am. If you do not vacate the room by this time, you may incur a charge of up to one night's accommodation.

6. PAYMENT

Payment may be made by the guest at check-out, or charged to an Account (if applicable and approved).

Payment of Accounts is required by the 20th of the month following the date of invoice. The Account holder will be liable for any costs incurred in the collection of overdue accounts.

7. LIABILITY

The Company / Organisation is liable for all damages to hotel property made by the Company / Organisation's Guest (including his/her representatives, agents or guests).

8. TERMINATION

Ventura Inn & Suites Hotels reserves the right to suspend or terminate eligibility for Corporate Rates for non-payment or where room nights stayed are less than 10 per annum from the anniversary of joining.

9. VENTURA REWARDS PROGRAMME

Guests staying on Corporate Rates may participate in the Ventura Rewards programme. Please note that under the Ventura Rewards programme all Free Night Certificates are awarded to individual members only and Ventura Inn & Suites Hotels will not be responsible for enforcement of any Company or Organisation's policies regarding the use of Free Night Certificates by their employees.

Ventura Inn & Suites Hotels reserves the right to cancel any Reward Credits and/or Free Night Certificates awarded to Ventura Rewards members using an Account which has not been paid.